



ශ්‍රී ලංකා මහ බැංකුව  
இலங்கை மத்திய வங்கி  
CENTRAL BANK OF SRI LANKA

இலா உத்தி பீகை  
நிதியியல் உளவறிதற் பிரிவு  
FINANCIAL INTELLIGENCE UNIT

අංක 30, ජනාධිපති මාවත, කොළඹ 01, ශ්‍රී ලංකාව  
இல. 30, சனாதிபதி மாவத்தை, கொழும்பு - 01, இலங்கை  
No. 30, Janadhipathi Mawatha, Colombo 01, Sri Lanka

April 04, 2025

Circular No: 01/2025

Ref: 037/05/003/0018/019

To: CEOs/ General Managers of all Licensed Banks

**Conducting Enhance Due Diligence with respect of the Non-Governmental Organizations, Not-for-Profit Organizations or Charities under Financial Institutions (Customer Due Diligence) Rules, No. 1 of 2016**

Further to our circular No. 01/19 dated May 23, 2019 on the above.

The National Secretariat for Non- Governmental Organizations (NGO Secretariat) has informed the Financial Intelligence Unit that they have decided to issue a "Confirmation Letter of Eligibility for Registration as a Non- Governmental Organization", prior to the issuance of Certification of Registration, as registering Non- Governmental Organizations (NGOs) under the Voluntary Social Service Organizations (Registration and Supervision) Act, No. 31 of 1980 requires obtaining clearance reports from several ministries and it takes a considerable amount of time.

Further, the NGO Secretariat has informed that aforesaid confirmation letter (Annexure I) shall be used by NGOs, to open accounts only in specific branches of the bank mentioned therein.

However, if NGO Secretariat decides not to register a certain NGO on the basis of clearance reports that they have received from relevant stakeholders during the process of registering NGOs, such refusal will be communicated directly to the respective bank by the NGO Secretariat.

You may contact Registration Division of the NGO Secretariat for further clarifications via 0112877376 in this regard.

Yours faithfully

Director

Financial Intelligence Unit

cc: Director General/Registrar, The National Secretariat for Non- Governmental Organizations

பணிப்பாளர் நாயகம்/பதிவாளர் இல } 011-2864483  
Director General/Registrar

அமைச்சர் }  
பணிப்பாளர் } 011-2888424  
Director

உதவி அமைச்சர் }  
உதவி பணிப்பாளர் } 011-2884612  
Asst. Director

காப்பாளர் }  
அலுவலகம் } 011-2877376  
Office

தொலை நகல் }  
Fax } 011-2884612



Annexure - I

மேல் அங்கம் } VSSO/REG/  
எனது இல }  
My No.

உமது இல }  
Your No.

மேல்க்கு அமைச்சு }  
பொதுமக்கள் பாதுகாப்பு மற்றும் பாராளுமன்ற அலுவலகம் அமைச்சு }  
Ministry of Public Security and Parliamentary Affairs }  
திகதி } .03.2025  
Date

உச்ச தலைமை அலுவலகம், 14 வது மாடம், சுஹரூபாய், பத்தரமுல்ல.

அரசு சார்பற்ற நிறுவனங்களின் தேசிய செயலகம் - 14<sup>ஆம்</sup> மாடம், சுஹரூபாய், பத்தரமுல்ல.

National Secretariat for Non-governmental Organizations - 14<sup>th</sup> Floor, Suhurupaya, Battaramulla.

மின்னஞ்சல் மின் அஞ்சல் E-mail: ngosecretariat.gov@gmail.com

## Confirmation Letter of Eligibility for Registration as a Non-governmental organization

I hereby confirm that the below mentioned Non-governmental organization has submitted an application and supporting documents for registration under Voluntary Social Services Organizations (Registration and Supervision) Act No 31 of 1980 as Amended by Act No 8 of 1998.

1. Name of the Organization:
2. Official Address of the Organization:
3. Contract Details of the Organization:

Tel.No.	Fix No.	Mobile No.
Email address:		

4. Year in which NGO was Established:
5. Date of submission of the Application:
6. File No:
7. Key Office Bearers/Board of Directors/ Trustees:

- 1.
- 2.

8. Type of Organization: 

NGO		INGO	
-----	--	------	--

9. Funding Information: 

Local Funding		Foreign Funding		Local & Foreign Funding	
---------------	--	-----------------	--	-------------------------	--

10. The bank and branch where the account is to be opened / The bank and branch where the account is already opened-

Name of the Bank	Name of Branch

Accordingly, this Secretariat has already initiated the registration process. Your Organization will receive its registration certificate after receiving the clearance report from the key stakeholders.

.....  
(Name of the Director General/Registrar) /  
Director General/Registrar